**TFS Starting Grant – Prequalification application**

In Step-1, the qualification of the candidate and the quality and impact of the suggested research project, will be evaluated by external reviewers.

The nominee must prepare a prequalification application in English containing the following:

* Cover page in line with the TFS template (up to three (3) A4-pages)
* Description of the candidate up to one (1) A4-page (motivation, ability and experience for scholarly and academic work, teaching and research leadership)
* Project description of up to seven (7) A4-pages (including references) describing the research project and the research environment in which the project will be undertaken.
* Budget in line with the TFS template
* CV of up to three (3) A4-pages listing the candidate´s most important and relevant publications
* Commitment letter from the faculty/unit in accordance with the TFS template must accompany the application
* Eventual commitment letter from cooperating partners if they are to contribute with resources to the project (funding, personnel, equipment,,,,)

The page format must be A4 with 2 cm margins, single spacing and Times New Roman 11-point font. It is permitted to use 9-point font for the list of references and figure text. Applications with formal errors or exceeding the page limitations will not be accepted.

All pages shall be submitted as one pdf file to [post[a]tfstiftelse.no](mailto:post@tfstiftelse.no). In addition, budget shall also be submitted as a separate excel file.

**Template for project description for TFS prequalification application (step 1)**

*Please include all 6 main headings in the project description. The project description is not to exceed seven (7) pages, including references.*

1. **Primary and secondary objectives of the project**
2. **Project background**

Background and status of knowledge

Approaches, hypotheses and choice of methods

1. **Project plan, implementation and organization**

If the project is organized in work packages, a subdivision in clear tasks should be given. In any case, milestones and deliverables throughout the project period should be provided (e.g. in the form of a Gantt diagram). The budget in brief should also be included. (E.g. which positions and expenses will be needed to run the project, what will be funded by TFS and what will be funded by UiT or others)

1. **Project management and cooperation**
2. **Key perspectives**

Relevance and benefit to society, environmental impact, ethical perspectives, gender issues

1. **Dissemination and communication**